

Pack 8 Volunteer Positions

Parent's Name Gary and Nicole O'Brien Telephone Number _____
Scout's Name _____ Den _____

All Pack 8 parents are asked to perform at least one volunteer job within the Pack – large or small. Strong volunteering means a strong pack and a great program for your son. We always welcome parents volunteering for more than one job. This volunteer form is a part of registration. Please select three positions using a 1,2 and 3 in order of your priority. You will only be asked to do one job. The 1,2,3 designation helps up discriminate between parents that have selected the same position. *If everyone does a little, no one has to do a lot.*

Prevent LEADER BURNOUT.

PACK COMMITTEE

- Pack Committee Chairman
- Pack Treasurer
- Pack Secretary
- Advancements (Tigers/Webelos)
- Advancements (Wolf/Bear)
- Pack Trainer*
- Pack Rechartering Coordinator

PACK LEADERSHIP

- Cubmaster
- Assistant Cubmaster
- Tiger Den Den Leader
- Tiger Den Assistant Den Leader
- Wolf Den Leader
- Wolf Den Assistant Den Leader
- Bear Den Leader
- Bear Assistant Den Leader
- Webelos 1st Year Den Leader
- Webelos 1st Year Assistant Den Leader
- Webelos 2nd Year Den Leader
- Webelos 2nd Year Assistant Den Leader

FUNDRAISER CHAIRMAN

- Fundraiser Chairman
- Assistant Fundraiser Chairman
- Fundraiser Product Movement & Storage

SERVICE PROJECTS

- CASA Garden Service Project Coordinator
- Kids' Kingdom Service Project Coordinator
- Pack Conservation Project Coordinator
- North Alabama Food Bank Coordinator
- Driver to Take Food to N. Alabama Food Bank on Collection Day
- Tree Planting Coordinator
- MPRA Litter Pick-Up Coordinator
- Monrovia Elementary School Service Project Coordinator

BLUE & GOLD DINNER

- Blue & Gold Dinner Chairman
- Blue & Gold Dinner Ass't Chairman
- Blue & Gold Dinner Committee

PINEWOOD DERBY

- Pinewood Derby Chairman
- Track Committee
- Race Committee
- Show Committee
- Cut & Sand Day Coordinator
- Rules Author & Prize Procurement

SUMMERTIME ACTIVITIES

- Annual Picnic/Kite Day Coordinator
- Annual Pool Party Coordinator

CUBMOBILE RACE

- Cubmobile Chairman
- Cubmobile Assistant Chairman
- Cubmobile Committee

SPECIAL PROJECTS

- Pack Information Coordinator
- Pack Newsletter Editor
- Pack Photographer
- Pack Web Page Editor
- Pack Web Page Helper
- Pack Web Page Helper
- Pack Copying
- Pack Storage Coordinator

OTHER ACTIVITIES

- Float Chairman for Christmas Parade
- Float Committee for Christmas Parade

DEC PACK MEETING PARTY

- December Party Coordinator
- Santa Coordinator

CAMPING

- Fall Camping Coordinator
- Winter Camp-in Coordinator
- Spring Camping Coordinator

BELT LOOP JAMBOREE

- Belt Loop Jamboree Chairman
- Belt Loop Jamboree Ass't Chairman
- Belt Loop Jamboree Registration
- Run Art Belt Loop Event
- Run Chess Belt Loop Event
- Run Citizenship Belt Loop Event
- Run Communicating Belt Loop Event
- Run Computers Belt Loop Event
- Run Geography Belt Loop Event
- Run Heritages Belt Loop Event
- Run Mathematics Belt Loop Event
- Run Music Belt Loop Event
- Run Science Belt Loop Event
- Run Weather Belt Loop Event
- Run Wildlife Conservation Belt Loop Event
- Run Badminton Belt Loop Event
- Run Bicycling Belt Loop Event
- Run Bowling Belt Loop Event
- Run Fishing Belt Loop Event
- Run Golf Belt Loop Event
- Run Gymnastics Belt Loop Event
- Run Marbles Belt Loop Event
- Run Physical Fitness Belt Loop Event
- Run Skating (Roller or Ice) Belt Loop Event
- Run Skiing Belt Loop Event
- Run Softball Belt Loop Event
- Run Swimming Belt Loop Event
- Run Table Tennis Belt Loop Event
- Run Volleyball Belt Loop Event

BONUS

- I'll donate 1 hour to help at an event
- I'll donate 2 hours to help at an event
- I'll make posters to help advertise events
- I'll bring snacks and goodies to a meeting or event
- I'll help clean up after pack meetings
- I'll organize the Pack 8 storage shed
- I'll run the sound system
- I'll help as needed, I just don't like to organize, just tell me what to do ☺

* Indicates a job that is better served by adults with previous Scouting experience.

PACK COMMITTEE

Pack Committee Chairman

Overall leader of the Pack. Supervises the Pack Committee operation. Calls and presides at Pack Leaders' Meetings. Conducts the Annual Pack Program planning conference Assigns duties to committee members. Plans for annual Pack Charter review. Conducts Annual Roundup (school night) and re-registration.. Identifies the need for additional dens – identifies new Den Leaders. Develops the Pack budget with treasurer – receives approval for the budget from the Pack Committee. Approves bills before payment by the pack treasurer. Coordinates activities of pack secretary, pack treasurer, pack trainer, and advancement committee members.

Pack Treasurer

Ensures that the pack maintains a sound financial status. Maintains the Pack Bank Account. Approves all budget expenditures. Checks all disbursements against budget allowance. Pays bills by check. Pack Committee Chairman approves all bills before payment. Member of the pack Committee.

Pack Secretary

Maintains listing of active boys and leaders by den using a Microsoft Access or similar database. Updates listing as boys advance in rank, change dens, change addresses, etc. Maintain application forms on all active boys and leaders in the Pack Maintain the Pack File Cabinet consisting of resource materials for leaders and historical records. Ensures that leaders have all necessary training materials and maintains accountability of training materials. Upon departure of leaders, ensures that all Pack materials are returned. Member of the Pack Committee. Records minutes at the Pack Leaders' meeting. Maintains the pack computer.

Advancements for Tigers, Wolves, Bears, and Webelos

Purchase awards, using the Pack Account, for the boys at the Scout Service Center. Completes necessary paperwork at the Scout Service Center for all awards. Prepare awards for presentation at the Pack meeting. Receives an awards list via e-mail from Den Leaders on the Tuesday prior to the Pack meeting. Member of the pack committee. There are usually two advancement members, In the absence

of the other member, temporarily pickup their duties.

Web Page Helper

Help out as needed, do not have to know HTML, or how to do web pages. This job is for the casual computer user. Keep the website calendar fun and up to date. The Cubmaster coordinates the data.

Pack Trainer

Position usually held by someone with experience in Scouting. Central person in the pack for ensuring that all leaders are trained and are aware of training activities available within Cub Scouts. Assists new Den Leaders in getting organized and trained for the upcoming year. Assists experienced Den Leaders with new ideas for den activities. Routinely attends Den Meetings throughout the year.

Pack Rechartering Coordinator

Complete all paperwork and acquire all signatures requires for rechartering. Turn-in all rechartering paperwork to the North Alabama Service Center.

PACK LEADERSHIP

Cub Master

Along with the Den Leaders and parent volunteers, executes the annual Pack Program as approved by the Pack Committee. Responsible for running all pack meetings. Works with the Pack Committee on program ideas, selecting/recruiting adult leaders, and establishing a budget plan. Sees that Tiger Cubs, Cub Scouts and Webelos Scouts receive a quality year round program. Ensures that all leaders are trained. Develop a Cub Scout to Boy Scout Transition Plan with the Webelos 2nd Year Den Leaders. Leads the pack in achievement of the annual pack goals.

Assistant Cubmaster

Assists the Cubmaster with duties mentioned above. Serves as the lead for Youth Protection. In the absence of a Fundraiser Chairman, serves as the Pack Fundraiser Chairman.

Tiger, Wolf, Bear, & Webelos Den Leaders

Responsible for conducting weekly meetings with a group of assigned Scouts. Prepares a plan that allows all boys to have the opportunity to receive their rank by the February Pack Meeting (Blue & Gold). Works with the

Cubmaster and Assistant Cubmaster to execute the Pack Program Plan. For Webelos 2nd Year Den Leaders, develop a Cub Scout to Boy Scout Transition Plan.

Tiger, Wolf, Bear, & Webelos Assistant Den Leader

Assists the Den Leader with duties mentioned above.

BLUE & GOLD DINNER

Blue and Gold Dinner Coordinator

Responsible for organizing, coordinating, and executing the annual Blue & Gold Dinner. Typically held in February. The Blue & Gold Dinner celebrates the birthday of Scouting. Most Scouts receive their yearly advancement at Blue & Gold Dinner. In the past, this event has taken place at Asbury United Methodist Church. Coordinate with Asbury for a date. Select a Blue & Gold theme. Coordinate the effort of the Pack through the Den Leaders and Pack Staff.

Assistant Blue & Gold Dinner Coordinator

Assists the Blue & Gold Chairman with duties mentioned above. Typically, the Assistant Blue & Gold Chairman will be the Chairman for the next year.

FUNDRAISER

Fundraiser Chairman

Responsible for organizing, coordinating, and executing the annual pack fundraiser event. In the case of a fundraiser other than BSA Popcorn sales, presents a plan to the Pack Committee six months prior to the start of the fundraiser. Provides alternate methods for families to contribute to the Pack if they do not desire to participate in the annual fundraiser

Assistant Fundraiser Chairman

Assists the Fundraiser Chairman with duties mentioned above. Typically, the Assistant Fundraiser Chairman will be the Chairman for the next year.

Fundraiser Product Movement & Storage

Assists the Fundraiser Chairman with pickup, distribution, and short term storage of the fundraiser product.

SERVICE PROJECT COORDINATORS

CASA Garden Service Project

Coordinate this event with Jim Call of CASA Gardens. Pack 8 does two events with the CASA Gardens; a springtime clean up and a summertime vegetable pick. Be present at both activities. Give coordinating instructions to the Scouts and adults.

Kids Kingdom Litter Pickup Coordinator

Usually done in concert with our Annual Picnic. Coordinate this summertime event with Jane Dow of Kids Kingdom. Be present at the litter pick-up. Give coordinating instructions to the Scouts and adults. Insure that trash bags are available.

Pack Conservation Project Coordinator

Typically a Winter activity. Coordinate our pack conservation project. Select the project and present information and recommendation at the Leaders' meeting. Coordinate the effort of the Pack through the Den Leaders and Pack Staff. Be present at the conservation project. Give coordinating instructions to Scouts and adults at the Conservation Project.

North Alabama Food Bank Coordinator

Typically a Fall activity. Coordinate our activity with the Madison County wide BSA Food Drive. Provide instruction at Leaders' Meeting on the best methods for collecting food. Coordinate the effort of the Pack through the Den Leaders and Pack Staff. Be present at the transfer of food from the dens to our drivers.

Driver to Take Food to North Alabama Food Bank on Collection Day

Typically a Fall activity. Food is usually collected at Monrovia Elementary School between 12-1 PM on the day of the Food Drive. We need at least two pickup trucks or vans to take our collection to the North Alabama Food Bank on Memorial Parkway.

Tree Planting Coordinator

Typically a Winter activity. Coordinate our tree project. Select the project and present information and recommendation at the Leaders' meeting. Coordinate the effort of the Pack through the Den Leaders and Pack Staff. Be present at the tree planting project. Give coordinating to Scouts and adults.

MPRA Litter Pick Up Coordinator

Typically a Fall activity. Coordinate the annual MPRA litter pick-up with the MPRA Director. Present information at the Leaders' Meeting and Pack meeting. Coordinate the Pack activity through the Den Leaders. Be present at the litter pick-up. Give coordinating instructions to the Scouts and adults. Insure that trash bags and drinks are available.

Monrovia Elementary School Service Project Coordinator

Typically a Winter-Spring Activity. The school is very good to us and we want to repay the favor. Coordinate our project with the Monrovia Elementary School Principal. Present information and recommendation at the Leaders' meeting. Coordinate the effort of the Pack through the Den Leaders and Pack Staff. Be present at the service project. Give coordinating instructions to Scouts and adults at the event..

PINEWOOD DERBY

Pinewood Derby Chairman

Overall chairman for the annual Pinewood Derby. Pinewood Derby date is set by the Pack Program Plan. Promulgate rules to Den Leaders by the December Pack Meeting. With the assistance of the race, show, track committee, develop the plan for conducting the pinewood derby. Conduct a demonstration of the pinewood derby at the January Pack Meeting.

Pinewood Derby Track Committee

Insure that the track is in operational (electrical and mechanical) order for the January Pack Meeting demonstration and the annual pinewood Derby. Assemble and disassemble the track at both events. Secure the track at a storage site for the next year. Provide track maintenance, if required, during the pinewood derby

Track Electrical Lead

Work with the Track Committee Chairman to ensure that the track is in good electrical (timing) working condition.

Track Mechanical Lead

Work with the Track Committee Chairman to ensure that the track is in good mechanical working condition

Pinewood Derby Race Committee

Run the speed portion of the pinewood derby after the track is assembled and declared operational by the track committee. Consolidate results and determine the winner in each group for speed. Provide information to the Pinewood Derby Chairman.

Pinewood Derby Show Committee

Run the show portion of the pinewood derby. All show evaluations must be completed prior to the beginning of the speed competition. Consolidate results and determine the winner in each group for speed. Provide information to the Pinewood Derby Chairman.

Pinewood Derby Cut & Sand Coordinator

Some of our boys do not have access to power tools. This coordinator solicits volunteers to open their workshops on a specific day. All power tools are operated only by adults.

Rules Author & Prize Procurement Coordinator

Author any rule changes for approval by the Pack Committee. Work rule changes through the Show and Race Committee Chairmen. Promulgate rules at the December Pack Meeting. Procure Speed and Show prizes. Procure prizes for all entrants.

SUMMERTIME ACTIVITIES

Annual Picnic Coordinator

Usually done in concert with our Annual Kids' Kingdom Litter Pick-up. Coordinate the food, grills and picnic tables at Kids' Kingdom. Coordinate the effort of the Pack through the Den Leaders and Pack Staff.

Annual Pool Party Coordinator

Usually done in concert with Troop 8 and Troop 94. Select a location for the annual pool party. Coordinate for the pool, time, and drinks/snacks. Coordinate the effort of the Pack through the Den Leaders and Pack Staff.

CUBMOBILE/RAIN GUTTER REGATTA/SPACE DERBY RACE

Cubmobile Race Chairman

Overall chairman for the annual Cubmobile Race. Race date is set by the Pack Program Plan. Conduct the Cubmobile Race. Acquire all awards.

PACK INFORMATION

Pack Information Coordinator

Coordinate the efforts of, and help out as required, the Pack Newsletter Editor, Pack Photographer, Pack Copying, and Pack Web Page Editor.

Pack Newsletter Editor

A newsletter is an excellent way to commend the boys on their awards and communicate information to parents. Dens and Den Leaders will write articles regarding their den activities. At times, you will write articles to fill the blank spaces in the newsletter. You will also receive pack announcements. Pictures would be provided in the electronic format by the Pack Photographer. All items are compiled into the newsletter format. Print out a proof B/W copy for duplication

Pack Meeting Photographer

Using a digital camera, take pictures of the Pack Meeting and other Pack Events. Electronically send pictures to the Pack Newsletter Editor.

Pack Web Page Editor

Maintain the pack web page. Receive data in electronic format and post to the pack web page.

Pack Copying

At times, the pack has need to copy 100 things at a time. Provide copying services.

Pack Advancement Board Coordinator

Update the Pack Advancement Board as the Scouts progress in rank. Display the Pack Advancement Board at Pack Meetings.

BIG IDEA LEADER

Assist the Tiger Den Coordinator by taking responsibility for one of the Big

Ideas. Do all of the planning and coordinating. Insure that information is given to the Tiger Den Coordinator so that it can be disseminated to the rest of the Den.

OTHER ACTIVITIES

Christmas Parade Coordinator

Direct the re-construction of the float for the parade, arrange construction times and materials, and coordinate the meeting point of all those participating in the parade. Serve as the point of contact with the sponsors of the parade. Be present at the Christmas Parade. Give coordinating instructions to the Scouts and adults. The basics of the float are built. We need to add something each year. Coordinate for storage of the float parts after the event.

DEC PACK MEETING PARTY

Santa Coordinator

Arrange for the attendance of that very special person.

Christmas Parade Coordinator

Coordinate the activities to reassemble our Pack Float for an annual; Christmas Parade. Present information to adults at the Leaders' Meeting. Submit applications to participate in the parade.

CAMPING

Fall Camp-out Coordinator

Present information on the campouts. Coordinate the effort. Be a central point of contact for the Pack. Collect the money/forms and submit to the appropriate Scout Service Center office. Provide Den Leaders with a consolidated list of all Scouts that have signed up for the event. Be present at the event.

Winter Camp-in Coordinator

We would like to find a convenient camp-in location once per year during the winter. Ideally, it would be a place

where the Scouts can have activities and sleep in their facility. Present information on the camp-in. Coordinate the effort. Be a central point of contact for the Pack. Collect the money/forms and submit to the appropriate organization. Be present at the event.

Spring Camp-out Coordinator

Present information on the campout. Coordinate the effort. Be a central point of contact for the Pack. Collect the money/forms and submit to the appropriate Scout Service Center office. Provide Den Leaders with a consolidated list of all Scouts that have signed up for the event. Be present at the event.

BELT LOOP JAMBOREE

Belt Loop Jamboree

Coordinator

Typically a Winter event held on Saturday morning. Scouts are given the opportunity to earn up to four belt loops at different stations. Coordinate the effort at the school and with the belt loop event coordinators. Present information at the Leaders' Meeting and Pack meeting. Coordinate the Pack activity through the Den Leaders.

Belt Loop Jamboree Event Coordinator

Run a table in a particular discipline for a 45 minute period so as Scout may have the opportunity to earn the particular Belt Loop.

Pack Storage Coordinator

Identify and maintain a location for long term storage of the pinewood derby track, Christmas float materials, and the pack bridge.